



**Lady Reading Hospital (LRH)
Medical Teaching Institution (MTI)
Peshawar**

Contact No: 091-9211927

BID SOLICITATION DOCUMENTS

For

**OPERATION AND MAINTENANCE HVAC PLANT AT
MED SURG BLOCK"
(2025-2028)**

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Asst: Manager Material Management
LRH/MTI Peshawar

AD Legal
LRH/MTI Peshawar

HVAC Engineer
LRH/MTI Peshawar

Deputy Director Works
LRH/MTI Peshawar

Manager Maintenance and Eng.
LRH/MTI Peshawar

Director Finance
LRH/MTI Peshawar

Nursing Director
LRH/MTI Peshawar

Associate Hospital Director
LRH/MTI Peshawar

Medical Director
LRH/MTI Peshawar

Hospital Director
LRH/MTI Peshawar

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1. BACKGROUND:

The Med-Surg Building, Lady Reading Hospital, is a 500 Beds Block including State of the art, 25 OT, Pathology Department and some other Departments (Wards & ICUs). The HVAC Plant of the said building is a state of the art **3200 RT, TRANE Chillers System**. (with **800 RT Vapor Compression & 2400 RT Vapor Absorption**). With a centralized Automation System (BMS) a number of Floor Based AHUs, some FCUs etc.

2. INTRODUCTION:

Lady Reading Hospital Peshawar/ Medical Teaching Institution (MTI) invites, sealed bids from the eligible bidders (Firms) for procurement of **Operation and Maintenance Air Conditioner Plant at Med Surg Block** for Hospital through open Competitive Bidding under rule 6(2) (b) “*Single Stage Two Envelope*” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

DESCRIPTION	DATES
Pre-bid meeting	
Last date and time for Bid submission	
CDR/ BID Security	PKR 1,000,000 (One Million)

INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. Both Technical Bids and Financial Bids must be submitted in two separate sealed inner envelopes marked “**1- Technical Bids**” and “**2-Financial Bids**” which should be packed/Sealed in one outer envelope.
3. The technical bids will be opened on / /2025 in presence of the bidders/representatives who choose to attend while the financial bids will be opened later on after the evaluation of technical bids. Financial bids of only technically qualified responsive bidders will be opened while the financial bids of technically unqualified bidders will be returned unopened.
4. An affidavit is mandatory; in the Technical Bid that bid security is placed in the financial bid. Duly *attested by notary public office*.
5. Pre-bid meeting with the interested bidders will be held on / /2025. in Conference Room of MMD Office of the Institution.
6. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
7. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.

8. The bid should be complete in all respect and must be signed by the bidder.
 9. **All prices should quote in Pak rupees PKR should include all taxes applicable by Govt. (at any stage of tender process/till the validity of rates). If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.**
 10. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
 11. **For any query, clarification regarding Services / Bid Solicitation Documents, the applicants must study BSDs and clarify all issues in Prebid meeting no request will be entertained after Prebid meeting.**
 12. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
 13. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. **No offer shall be considered if:**
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt.
 - c. The tender document and the bid are unsigned.
 - d. The offer is ambiguous.
 - e. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - f. The offer is from blacklisted firm in any Federal / Provincial Govt. Dept.:
 - g. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted.
 - h. The quoted Price must be preprinted and **hand written** quoted price will **not be acceptable**. The tenders must be according to hospital specification; alternate rates will not be acceptable.
 14. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
 15. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
 16. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
 17. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the LRH Peshawar's future bids.
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3. ELIGIBILITY CRITERIA:

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- **The bidder must be registered with PEC for the relevant Speciality. Have minimum relevant experience, nearly similar Capacity, or as mentioned.**
- **The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN, KNTN and Professional tax.**
- **Proof of Financial Stability and Bank Certificate of Financial soundness.**
- **No Joint Venture Will Be Considered.**
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.

4. GENERAL CONDITIONS: -

- i. LRH Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
- ii. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
- iii. At any time prior to the deadline for submission of bids, LRH Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
- iv. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
- v. LRH/MTI Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.
- vi. **THE SAME RATES WILL BE APPLICABLE FOR THREE YEARS AFTER AWARD OF CONTRACT.**

5. INVITATION FOR BIDS

Hospital Director, Medical Teaching Institute, **Lady Reading Hospital Peshawar** invites sealed tenders on under National Competitive Bidding for the *procurement of services* for the **Operation and Maintenance Air Conditioner Plant at Med-Surg Block**, under rule 6(2)(b) “*single stage two envelope procedure*” of KPPRA Rules 2014, from (Authorized Firms) registered with the PEC, Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security **1,000,000/-** in shape of Call Deposit Receipt (CDR)/Bank Guarantee in the name of Hospital Director LRH Peshawar. An affidavit is mandatory, in the technical bid that bid security is placed in the financial bid. Pre-bid meeting with the interested bidders will be held on

The tenders complete in all respect must reach the undersigned by 10:00 hrs. on _____ which will be opened at **10:30 hrs.** on the same day in conference room of this institute in the presence of the opening committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

6. BID SECURITY

Bid security PKR 1,000,000/- in shape of Call Deposit/Bank Guarantee (refundable) drawn in Favor of “**Hospital Director Lady Reading Hospital, MTI**” should be kept sealed in the financial proposal. An affidavit is mandatory in the technical bid that bid security is placed in the financial proposal.

Bid security of the successful bidder will be released after submission of Performance Guarantee.

The bid security may be forfeited:

- i. **If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or**
- ii. **In the case of a successful Bidder, if the Bidder fails to sign the contract.**

7. BID VALIDITY

- i) The bids should be valid for a period of 180 days after opening.
- ii) In exceptional circumstances, LRH Hospital may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

8. STATEMENT OF REQUIREMENT

REQUIREMENT	
1	<ul style="list-style-type: none">➤ The Firm will be responsible for smooth Operations and Maintenance of the plant 24/7 coverage.➤ Maintaining the required Comfortable Conditions (Temperature & Humidity etc.) of the building.➤ The staff should be well qualified, trained and preferably professional.➤ The Minimum Required Staff should be present in each shift (24/7) even on Gazette Holidays and Religious Occasions.

9. EVALUATION CRITERIA

9.1. TECHNICAL EVALUATION CRITERIA

The bids / proposals will be evaluated on the basis of advertisement, bid documents and the point system as specified below.

Sr	PARAMETERS	SUB-PARAMETERS		MARKS
1	Legal / Financial Requirements			
		Valid PEC Registration (ME-01)	Mandatory	
		NTN Registration Certificate (Active)		
		KNTN Registration Certificate (Active)		
		Sales & Professional Tax Certificate issued by KP Govt.		
		Letter of Commitment (to ensure 24/7 of services/up time)		
2	TECHNICAL STAFF			15
	<p>List of Skilled Staff members (O&M Experience on Major Projects)</p> <p>(CV's along with Qualifications & Relevant Experience Documents must be attached)</p> <p>(Salary Slips and Appointment Letters must also be attached)</p> <p>Technical staff as per details mention on page no 09.</p> <p>All the documents mentioned above and required affidavits are mandatory.</p>	<u>PROJECT DEDICATED</u>	Min Req.	Marks Per each
		1. Engineer / Plant In charge	1	2
		2. Plant Supervisors	3	0.5
		3. HVAC Technicians	10	0.5
		4. Plant Operators	6	0.5
		5. Electricians	2	0.5
		6. HVAC Mechanics / Skilled helpers	2	0.5
		7. BMS Technicians/Operators	3	0.5
		8. Safety (Not Mandatory)		
		<p>I. Affidavit must be submitted for Declaration that all employees shared in the bid are currently working with the firm (may be verified)</p> <p>II. Affidavit must be submitted for provision of Additional reliever for at least Plant Supervisors, HVAC Technicians, Plant Operators, and BMS Technicians/Operators, in case of absent.</p>		
3	Local Office (Letter head Pad)			
	Local Office at Peshawar (Complete office address and Contact no) on Letter Head Pad. Must be accompanied by Rental Contract /lease agreement with landlord.			02

4	TRAINING OF STAFF		03
	Training Certificates on Chilled Water system.		0.5 marks per person
5	RELEVANT EXPERIENCE	Major institutions served	30
	Experience in Operation & Maintenance of HVAC Projects of Same Nature/Quantum i.e. (Minimum 2000RT or above will be considered only) (Must Provide Contract agreement for each project, Details (type and Capacity) of the System Installed)		05 marks per Projects (Minimum 05 Years Experience)
6	PAST PERFORMANCE	Major institutions served	10
	Past Performance (Satisfactory Performance Certificate, In relevant Scope) Same Nature/Quantum. (Minimum 2000RT or above will be considered only) (Must Provide Contract agreement for each project, Details (type and Capacity) of the System Installed)		2 marks per institution
7	Financial Capabilities		10
	IT-1 or IT-2 for last two years must be attached. Audit report and bank statement for last three years must be attached.	Turnover in Millions Turn over verified from IT-1 or IT-2 form of FBR 150 - 200 Million or above. For last two years (2 marks for each year)	4
		Audit Report Should be attached for last three years (1 marks for each year)	3
		Bank Statement Should be attached for last three years (1 marks for each year)	3
Total Marks			70
Qualifying Marks			49

9.2. FINANCIAL CRITERIA (30 MARKS):

S #	PARAMETERS	SUB-PARAMETERS	TOTAL: 30
	PRICE		30
		Lowest total Price will get full marks.	30
		The formula to calculate the marks for the price submitted is: [Lowest Price (FM)/Price of Bid under consideration (F)] x100 x 0.30	

TOTAL MARKS (TECHNICAL CRITERIA + FINANCIAL CRITERIA): 100

Financial bids of only technically responsive bidders will be opened publicly at the time to be announced by the Procuring Agency. The Financial Bids of technically disqualified bidders will be returned un-opened to the respective Bidders. After getting the financial score from the remaining marks, the two scores will be combined to identify the best evaluated bid.

Financial Bid

S.NO	CATEGORY	COST (PKR Per Month)
1.	Per Month Charges	Rs-

Note: - All prices quoted must be in Pak Rupees (PKR) and should **include all applicable taxes**. If not specifically mentioned in the Quotation, it will be presumed **that the prices include all the Govt taxes**.

TECHNICAL STAFF REQUIRED:

DESIGNATION	MIN QUALIFICATION & RELEVANT EXPERIENCE	REMARKS
HVAC Plant In-charge	BE/B.Sc. (Mechanical Engineering) with at least 5 Years' / B-Tech with 7 Years Relevant Supervisory Experience	
HVAC Supervisor/ Shift In charge	DAE (RAC/Mechanical) and at least 05-year experience of the Operation & Maintenance of CHW HVAC System	
Plant Operator	DAE with 5 years of relevant Operation & Maintenance of CHW HVAC System experience	
HVAC Technician	DAE/Matric with 5 years of relevant Operation & Maintenance of CHW HVAC Plant experience	
Electrician	Matric with 05-year experience or DAE(ELEC) with 3 Year experience at HVAC Plant	
BMS Operator (Trouble Shooter)	Matric with 05-year experience or DAE with 3 Year experience on HVAC BMS/Controls Operation & Trouble Shooting	
Skilled Helpers/ General HVAC Mechanic	03 years of experience in HVAC O&M	

Note

Provide the details of the Staff i.e. Qualification, Experience (CVs along with degrees, Certificates and Experience from Projects etc must be attached)

List of essential Consumables
Quote separately in financial bid. (Optional)

	ITEMS	QUOTED RATE (INCLUSIVE OF ALL TAXES)
1	DE SCALER	
2	NEUTRILIZER	
3	VACUUM OIL (ROBIN AIR USA	
4	CLOSED CIRCUIT CHEMICAL	
5	OPEN CIRCUIT CHEMICAL (308)	
6	Belts for AHU	
7	Belts For Cooling tower (Combine Belt)	

10. SCOPE OF WORKS & RESPONSIBILITIES (LEAST REQUIRED):

10.1. ROUTINE MAINTENANCE

RESPONSIBILITIES:

CONTRACTOR'S RESPONSIBILITIES:

10.2. GENERAL OBLIGATIONS - EQUIPMENT AND OPERATIONS

1. System Maintenance & Optimization

- Regular inspection, servicing, and cleaning of HVAC components (filters, ducts, electrical connections, etc.).
- Monitoring and optimizing energy efficiency through audits and corrective measures.
- Maintaining air quality by controlling temperature, humidity, and ventilation.

2. Inventory & Spare Parts Management

- Keeping critical spares and inventory at minimum required levels.
- Planning and procuring spare parts two months before seasonal changes.
- Documenting spare parts usage and ensuring economical consumption.

3. Breakdown & Emergency Handling

- Diagnosing and troubleshooting BMS software/hardware issues.
- Ensuring a 24-72 hour resolution for HVAC system failures.
- Manual operation of equipment in case of automation failure.

4. Documentation & Reporting

- Maintaining logbooks for chillers, pumps, AHUs, electrical panels, etc.
- Submitting daily logs, weekly performance reports, and incident reports.
- Monitoring and recording room temperatures on each floor twice daily.

5. Staff & Operational Management

- Ensuring trained and skilled staff deployment with prior approval.

- Providing relievers in case of absence; otherwise, penalties apply.
- Enforcing strict discipline, biometric attendance, and security clearance for staff.
- Paying salaries via banking channels and complying with labor laws.

6. Repairs & Upgrades

- Overhauling and servicing HVAC equipment seasonally.
- Performing repairs such as pump/AHU motor rewinding, duct/piping leakages.
- Carrying out annual chiller chemical testing (cost reimbursed by LRH-MTI).
- Proposing system modifications and upgrades when necessary.

7. Compliance & Legal Obligations

- Abiding by hospital rules, labor laws, and contract terms.
- Avoiding employment of individuals with criminal records.
- Reporting any theft, damages, or incidents immediately.

8. Additional Responsibilities

- Ensuring 24/7 cleaning services and proper upkeep of HVAC-related areas.
- Providing accommodation for staff near the hospital.
- Maintaining biometric attendance and uniform standards.

10.3. OPERATIONS AND MAINTENANCE OF THE EQUIPMENT

10.3.1. The Firm shall provide the Services strictly in accordance with the operation specification schedule and any further instructions of LRH-MTI given pursuant to this Agreement.

10.3.2. The Firm shall be obliged to log a report with LRH-MTI within fifteen (15) minutes of the occurrence (or as soon as practicable thereafter) of any incident/accident, detailing the nature and location of the incident and where applicable, details of the parties involved. Service Provide shall report any incident to LRH-MTI which are even not related to Firm scope of work.

10.3.3. From the Commencement Date and for the duration of the Agreement, the Firm shall be entitled to operate the Equipment and provide services in accordance with Operation specification schedule.

10.3.4. Temporary interruptions, delays or deviation from Services

The cancellation of Services by the Firm shall only be permitted if such cancellation is due to:

(a) weather conditions (subject to prior agreement with LRH-MTI), or any Event of Force Majeure; or

10.3.5. immediate danger to life and/or personal injury and/or serious damage to property, in which event, LRH-MTI and the Firm shall meet in good faith on an urgent basis, to agree upon the deviation from the Services to be allowed and the expected date and/or time of recommencement of the Services, or if the Parties fail to reach agreement within one (1) hour after having met for the first time, LRH-MTI decision shall be final and binding on the Parties.

10.3.6. The Firm shall at all times comply with any standard operating and control procedures and requirements for the day-to-day administration, monitoring, control and performance of this Agreement as may be reasonably determined by LRH-MTI from time to time and the specific circumstances under which the HVAC System operates from time to time, which shall include the operation specification schedule.

10.4. EMPLOYMENT

10.4.1. The Firm shall recruit and employ all Employees necessary to provide the Services, including Plant in charge (BSc Engineer), Plant Supervisor, HVAC Technician/ Operator, BMS Operator/Technician and Helper all other administrative and management staff.

10.4.2. The Firm shall, in recruiting staff to comply with its obligations in accordance with this Agreement, and where appropriate, provide any training required.

10.5. INCIDENT REPORT

10.5.1. Should the Firm become aware of events or circumstances which have prevented, are preventing or will prevent the Firm from providing the Services, the Firm shall immediately after becoming so aware, advise LRH-MTI of such events or circumstances and also indicate the manner in which the provision of the Services was, are or are going to be impacted.

10.5.2. In addition to any obligations under Applicable Law, the Firm shall immediately after its occurrence notify LRH-MTI of any accident relating to the Services (whether or not an Equipment has been involved) in which persons have been injured or killed.

10.5.3. The Firm shall report any acts of vandalism or damage to Equipment to LRH-MTI within one (1) day of becoming aware of their occurrence.

10.6. OTHER RESPONSIBILITIES

10.6.1. The Firm shall be responsible for the safe disposal of waste, oil, lubricant or water containing any variation of such lubricant in accordance with the Applicable Law.

10.6.2. The Firm shall at its own cost comply with all labour, employment, occupational health and safety regulations and standards applicable to the Services.

LADY READING HOSPITAL RESPONSIBILITIES:

THE LADY READING HOSPITAL SHALL:

- I. Arrangement the required consumables/spare parts which are required for operation, maintenance, servicing, minor repair and overhauling as per recommendations of contractor with proper justification.
- II. Providing Electricity and Water Supply/ Spares/Chemical/Oil/Fuel.
- III. Providing Water Treatment Chemicals as and when required.
- IV. Provision of Suitable Working Space to contractor's staff for carrying out repairs.

11. MAINTENANCE OF EQUIPMENT

11.1 General Obligations

1. Equipment Maintenance

- The Firm must ensure all equipment remains in good repair, following the supplier's requirements and contract terms.
- Liability for Damage: The Firm is responsible for any damage caused to the equipment.
- Service & Maintenance Responsibility: Unless explicitly stated otherwise, the Firm must handle all servicing, maintenance, and upkeep, including during the Defect Liability Period.

11.2 Maintenance

1. HVAC System Upkeep

- The Firm is responsible for servicing, maintaining, and repairing the HVAC system at its own cost.
- Compliance: All maintenance must strictly follow the supplier's specifications and recommendations.
- Warranty Protection: The Firm must not take any actions that void equipment warranties.

2. Failure to Maintain

- If the Firm fails to service or repair the HVAC system within a reasonable time, LRH-MTI will send a written notice specifying:
 - Required maintenance/repair
 - Timeframe for completion
- If the Firm does not comply, LRH-MTI can take over the repair work at the Firm's expense.
- Penalties: LRH-MTI may partially or fully deduct from the Performance Security to recover costs.

3. Record-Keeping & Audits

- The Firm must maintain complete records of all service, maintenance, and repair activities (including costs).
- LRH-MTI has the right to audit or inspect these records with reasonable notice.

11.3 Spare Parts & Tools

1. Spare Parts Procurement

- Spare parts may be provided by LRH-MTI or arranged by the Firm.
- If the Firm purchases parts:
 - Only actual material & transportation costs will be reimbursed by LRH-MTI.
 - Pre-approval from LRH-MTI is mandatory before purchase.
 - Payment is contingent on a "Satisfactory Work Certificate" signed by the engineer in charge.
 - Original receipts and warranties must be submitted for reimbursement.

2. Firm's Responsibility for Spare Parts

- Unless stated otherwise, the Firm must ensure the availability of necessary spare parts for service continuity.

3. Tools & Equipment

- The Firm must provide all necessary tools and equipment for HVAC system maintenance as per the operation specification schedule.

	KPI	Failure Event	Performance Deduction Percentage
1	Prevention of Severe Accidents	The firm shall indemnify procuring entity in case of any accident involving Equipment & Software due to the Firm fault or malfunctioning of equipment resulting in death or any physical injury of a patient or other person (Severe +Material Accident)	Total cost of Damages and all legal proceedings
2	Prevention of Material Accidents	The firm shall indemnify procuring entity in case of any legal proceedings initiated against LRH for accident involving Equipment & Software due to the Firm fault or malfunctioning of equipment resulting in death or any physical injury of a patient or other person (Material Accident)	Total cost of Damages and all legal proceedings
3	System shut down	Number of operating minutes in which the Firm shutdown system partially or fully	5 % per incident which continue for more than 60 minutes
4	Safeguarding of operational data	Some operational data irrecoverably lost	1% per occurrence
5	Repetition of issues	Occurrence of same issues by more than 10 times in the same month in same or multiple equipment	3 % per occurrence
6	Transparent self-reporting	False or misreporting of monthly operations report	2 % per occurrence
7	Dragnet clause	Any act/instance that is non-conforming or a violation of Contract, Operation Specification Schedule, Rules or Regulations of LRH-MTI, Instructions given by the LRH-MTI or violation of Protocol unless covered by another KPI	1 % per occurrence
8	Proper Uniform	If the personnel working is not found in proper uniform and displaying their photo identity card.	Rs: 500/- per day per staff
11	Frequently occurred violations	Occurrence per violation listed in table below (Failure Event), unless covered by another KPI Note: This Liquidated Damages will be only applicable, if any other Liquidated Damages is not applicable under the Agreement/Contract	0.5% per occurrence
12	Unavailability of staff	In Case any staff found absent during duty hours	5000/- per staff per day
13	Fire incidents	In case of Fire incident due to negligence from the firm staff.	Total cost of damages

11.1. BLACKLISTMENT OF DEFAULTED BIDDER/CONTRACTOR

Conditions for Blacklistment of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently.

Conditions for debarment of Defaulted Bidder/Contractor

- Failure or refusal to:
- Accept Purchases Order / Services order terms.
- Make supplies as per specifications agreed.
- Fulfil contractual obligations as per contract.
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behaviour detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Lady Reading Hospital MTI Peshawar.

Procedure for Blacklistment and debarment

1. Lady Reading Hospital MTI Peshawar may on information, or on its own motion, issue show cause notice to the bidder.
 2. The show cause notice shall contain the statement of allegation against the Bidder.
 3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
 4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
 5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
 6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
 7. The order of competent authority shall be communicated to the bidder by indicating reasons.
 8. The duration of debarment may vary up to five years depending upon the nature of violation.
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11.2. REDRESSING OF GRIEVANCES

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 05 days after the announcement of the bid evaluation report.
3. The grievance redressed Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.

4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
 5. Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.
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11.3. AWARD OF CONTRACT

Contract will be awarded to the bidder with an overall best (TECHNICAL +FINANCIAL) score, and shall be confirmed through a written form. Signed by **the Successful Bidder and LRH, MTI Peshawar.**

11.4. TERMINATION OF CONTRACT:

In case the contractor does not fulfil obligations under this contract or violates any provision of this contract, the owner may terminate the contract by giving the Contractor notice of termination or reasonable time to remedy and correct the failures/faults. If such reasonable time elapses and the contractor has not timely commenced the corrective actions/remedy, then the Client may terminate the agreement. Termination under this paragraph does not relieve the Contractor from any liability for any damages caused to the Client.

The Client may terminate this contract as whole or in part without showing any reason giving 30 days' written notice to the contractor.

The Client shall pay all reasonable cost / bills for the work done by the contractor till the date of termination of the contract. However, the Client will not reimburse any anticipatory profits to the contractor, which has not been earned up to the date of termination of the contract.

11.5. PAYMENT

The successful Contractor shall submit the bill to the Client on monthly basis for the operation and routine maintenance of the HVAC system for the past month.

The bill for payment for any material supplied & used for the pre scheduled Preventive maintenance or corrective maintenance shall be submitted at the time of completion of the task for the respective HVAC equipment/system.

12. DETAILS OF THE EQUIPMENT INSTALLED AT **MED-SURG BLOCK**

Description	Unit	QUANTITY									Total Qty
		Basement	Ground	1st	2nd	3rd	4th	5th	Roof Top	Plant Room	
DFA Chillers	No's									3	3
Centrifugal Electric Chiller	No's									1	1
Cooling Towers	No's									4	4
Diesel Tank	No's									1	1
Oil Pumps	No's									2	2
AHUs	No's		9	6	6	6	5	6	2		40
MAHUs	No's			4	4	2	2				12
FCUs	No's	9	71	24	24	53	39	63			283
Exhaust Fans	No's	8	10	15	15	12	12	13			85
Chilled Water Primary Pumps	No's	4									4
Chilled Water Secondly Pumps	No's	7									7
Condenser Water Pumps	No's	10									10

Expansion tank	No's	1									1
Air Separator	No's	1									1
Chemical Feeder	No's	1									1
Dosing Pumps	No's	2									2
MCC 1	No's	1									1
MCC 2	No's	1									1
Humidifiers	No's		8	6	6	6	5	6	2		39
ACPs	No's		6	6	6	6	5	6	2		37
Water Treatment Chemicals	No's										
Pressure Gauges	No's	42	18	20	20	16	14	12	4	17	163
Thermometer	No's		18	20	20	16	14	12	4	16	120
Gas Flow Meter	No's									3	3