



**Lady Reading Hospital (LRH)
Medical Teaching Institution (MTI)**

Peshawar
Contact No: 091-9211927

BID SOLICITATION DOCUMENTS

Repair of OCT Machine 2024-25

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Asst Manager Material Management
LRH-MTI Peshawar

AD Legal
LRH-MTI Peshawar

Bio Medical Engineer
LRH-MTI Peshawar

HOD Ophthalmology
LRH-MTI Peshawar

Director Finance
LRH-MTI Peshawar

Associate Hospital Director
LRH-MTI Peshawar

Director Nursing
LRH-MTI Peshawar

Medical Director
LRH-MTI Peshawar

Hospital Director
LRH-MTI Peshawar

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**Lady Reading Hospital
Medical Teaching institute
Peshawar
Phone: 091-9211927**

INVITATION FOR BIDS

Hospital Director, Medical Teaching Institute, **Lady Reading Hospital Peshawar** Invites sealed tenders under National Competitive Bidding for the procurement of **“Repair of OCT Machine 2024-25** for Hospital, under rule 6(2) (a) **“single stage single envelope procedure”** of KPPRA Rules 2014, from Income / Sales tax, reflected on Active Taxpayer List of FBR.

A detailed list of specification of required items can be obtained from the Material Management Department of LRH during working hours (**Saturday is not working day**). The specification is also available on our web-site www.lrh.edu.pk

The bidders are required to submit bid security **100,000/-** in the name of Hospital Director LRH-MTI Peshawar.

Pre-bid meeting with the interested bidders will be held on _____ at _____ AM at Manager Material Management.

The tenders complete in all respect must reach the undersigned by _____ on _____, which will be opened at _____ on the same day in conference room / AHD office of the Hospital in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

2) INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under, along with Standard Bidding Documents.
2. The bids will be opened on _____ at _____ in presence of the bidders/representatives who choose to attend
3. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
4. The bid should be complete in all respect and must be signed by the bidder.
5. All prices quoted must be in Pak Rupees (PKR) and should include all taxes applicable by govt (at any stage of Tender Process/till the validity of rates). If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
6. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
7. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
8. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
9. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The offer is ambiguous;
 - d. The offer is conditional i.e., advance payment, or currency fluctuations etc.;
 - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt.;
 - f. Only typed tender on original prescribing letter pad, sealed & signed should be submitted, the quoted Price must be preprinted and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates (**Double rates for single Items**) will not be accepted and the item will be considered rejected.
10. Usage of correction fluid & corrections are strictly prohibited unless duly initialed.
11. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
12. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.

13. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
14. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the LRH Peshawar's future bids.

3) ELIGIBILITY CRITERIA:

Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.

- **Computerized National Identity Card (photo-copy).**
- **Valid KPRA registration is mandatory.**
- **The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN/KNTN and Professional tax.**
- **The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental / Semi-Governmental institutions.**
- **Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.**

4. BID Security

Bid security Rs.100,000/- in favor of “Hospital Director LRH Hospital”
The Bid Security in shape of Pay Order is not accepted

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract

5. BID VALIDITY:

- i) The bids should be valid for 120 days.
- ii) Rates will be valid till 30 June 2025.
- iii) In exceptional circumstances, LRH Hospital may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

6. BLACKLISTMENT OF DEFAULTED BIDDER/CONTRACTOR

Conditions for Blacklist of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently

Conditions for debarment of Defaulted Bidder/Contractor

Failure or refusal to;

- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed;
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Lady Reading Hospital Peshawar -LRH-MTI Peshawar.

Procedure for blacklistment and debarment

1. Competent authority of Lady Reading Hospital -MTI Peshawar may on information, or on its own motion, issue show cause notice to the bidder.
2. The Show Cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-party against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

7. DISPUTES AND CONTROVERSIES/DISPUTE RESOLUTION

1. Any dispute or difference arising out of the Agreement which cannot be amicably settled between the Parties, shall be finally settled by KPPRA whose decision will final and binding on both the parties.

8. List of Items

S. No	Description	Unit	Specification	Price Included all taxes
1	Repair of OCT Machine	1	Brand: Topcon Model: Maestro	

Note:

Warranty with parts Should be 2 years and starts from the successful operation of OCT Machine.

Supplier can visit LRH from the date advertise till a day before the submission of bid to check and analyze the OCT Machine with coordination of BME LRH.

9. Award of Contract:

After opening of the bids, firm / contractor quoting the lowest rates in each item are accepted. Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /LRH Peshawar.

10. Payment:

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply and inspection

Medical Teaching Institution (MTI)

Lady Reading Hospital (LRH)
Peshawar

"TENDER NOTICE"

(Single Stage single Envelop)

Sealed Bids are invited from the Manufacturers/ Importer/authorized Dealers/ reputed registered suppliers for the supply of following items for LRH Peshawar. Tender should reach to the office of the undersigned on or before _____ at **11:00 Am** which will be opened on the same day at **11:30 Am** in presence of bidders or their representatives. The Bid security shall be submitted from the account of the firm/bidder/contractor who submits the bid in favor of Hospital Director, Lady Reading Hospital Medical Teaching Institution Peshawar.

S. N	Name of Work	Tender	Bid Security
1.	Repair of OCT Machine 2024-25	1st	100,000

TERMS AND CONDITION:

1. Only typed tender on original prescribed letter pad, with proper binding, sealed & signed should be submitted, the quoted Price must be printed and hand written quoted price is not be acceptable. The tenders must be according to **hospital specification; double rates** for one item will not be accepted.
2. Pre-bid Meeting will be held on dated: _____ at 10: 30 am in the office of Material Management Department of LRH-MTI Peshawar.
3. The tender must be according to Bid Solicitation Documents (BSDs).
4. The Income Tax, stamp duty and Professional Tax or any other Government tax will be charged as per rules. (Only those firms will be honored that are on Active Taxpayer's List FBR).
5. No conditional tender will be acceptable.
6. A detailed Bid Solicitation Documents (BSDs) can be obtained from the Material Management Department of LRH-MTI during working hours (**Saturday is not working day**) or also available on our web-site www.lrh.edu.pk
7. **Bid security in shape of Pay order will not be accepted.**
8. The competent authority has the right to reject all bids under Rule 47 of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Procurement Rules 2014 after giving valid reason.
9. LRH's FTN Number is 9050181.
10. Valid KPRA registration is mandatory.

Note: Text in Bold will be treated as mandatory

Associate Hospital Director

Lady Reading Hospital
Peshawar

Hospital Director

Lady Reading Hospital
Peshawar

Address of Pre-Bid Meeting & Bid Submission/Opening:

Lady Reading Hospital/MTI Peshawar, Khyber Pakhtunkhwa,
Telephone(s): 0092-91-9211430-35