

# Medical Teaching Institution (MTI)

Lady Reading Hospital (LRH)

Peshawar



Contact No: 091-9211927

## BID SOLICITATION DOCUMENTS

(Single Stage Single Envelope)

FOR

HOUSEKEEPING ITEMS (24-25)

AFTER PRE-BID

S.N	Name of Items	Call Deposit (RS)
1.	Housekeeping Items	100,000

**Note:** The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

**Assistant Manager Material Management**  
LRH- MTI Peshawar

**AD Legal**  
LRH- MTI Peshawar

**Manager Housekeeping**  
LRH- MTI Peshawar

**Director Finance**  
LRH- MTI Peshawar

**Nursing Director**  
LRH- MTI Peshawar

**Associate Hospital Director**  
LRH- MTI Peshawar

**Medical Director**  
LRH-MTI Peshawar

**Hospital Director**  
LRH-MTI Peshawar

## INTRODUCTION:

Medical Teaching Institution (MTI)/ Lady Reading Hospital Peshawar invites. Item wise sealed bids from the Eligible Bidders (Suppliers) / Manufacturers / Authorize Dealers for “\_\_\_\_\_” for Hospital. Open Competitive Bidding under rule 6(2) (a) “**Single Stage Single Envelope**” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

## 1) INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. The bids will be opened on **07/05/2024 at 11:30 AM** in presence of the bidders / representatives who choose to attend.
3. Pre-bid meeting with the interested bidders will be held on **23/04/2024 at 11:00 AM** in Conference Room / MMD Office of the Institution.
4. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
5. The bid should be complete in all respect and must be signed by the bidder.
6. All prices quoted must be in Pak Rupees (PKR) and should include all taxes applicable by govt (at any stage of Tender Process/till the validity of rates). If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
7. Bidders are essentially required to provide correct and latest postal / email / web addresses, phone / mobile / fax numbers for actively and timely communication.
8. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
9. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
  - a. Received without earnest money;
  - b. It is received after the date and time fixed for its receipt;
  - c. The offer is ambiguous;
  - d. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
  - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt:
  - f. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted, the quoted Price must be preprinted and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates will not be acceptable
10. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
11. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing

- the tender.
12. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
  13. In case of Bid Tie, the decision will be taken by making toss / draw / Recall sealed quotation in front of the bidders.
  14. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the LRH Peshawar's future bids.

## **2) ELIGIBILITY CRITERIA:**

Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.

1. Computerized National Identity Card (photo-copy).
2. The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN/KNTN and Professional tax.
3. The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental / Semi-Governmental institutions.
4. Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.

## **3. GENERAL CONDITIONS: -**

1. LRH Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. At any time prior to the deadline for submission of bids, LRH Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
4. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
5. MTI / LRH Peshawar may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

## Medical Teaching Institution (MTI)

Lady Reading Hospital (LRH)

Peshawar

### "TENDER NOTICE"

(Single Stage Single Envelop)

Sealed Bids are invited from the Manufacturers/ Importer/authorized Dealers for the supply of following items for LRH Peshawar. Tender should reach to the office of the undersigned on or before **07/05/2024 at 11:00 AM** which will be opened on the same day at **11:30 AM** in presence of bidders or their representatives. The Bid security shall be submitted from the account of the firm/bidder/contractor who submits the bid in favor of Hospital Director, Lady Reading Hospital Medical Teaching Institution Peshawar.

S. N	Name of Work	Call Deposit	Pre-Bid Time
1.	Housekeeping Items (24-25)	100,000	Date:23/04 /2024 Time: 11:00AM

### TERMS AND CONDITION:

1. Only typed tender on original prescribing letter pad, sealed & signed should be submitted, the quoted Price must be printed and hand written quoted price is not acceptable. The tenders must be according to hospital specification; **double rates** for one item will not be accepted.
2. All the Bidders are informed that no additional document will be entertained after tender opening.
3. No conditional tender will be acceptable.
4. Pre-bid Meeting will be held on **23/04/2024 at 11:00 AM** in the MMD Committee Room of the LRH.
5. A detailed list of specification of required items can be obtained from the Material Management Department of LRH during working hours (**Saturday is working day**). The specification is also available on our web-site [www.lrh.edu.pk](http://www.lrh.edu.pk)
6. The bid security in the shape of Pay order (PO) will not be accepted.
7. The Hospital have rights to increase or decrease in quantity.
8. The competent Authority has the right to reject all bids under Rule 47 of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Procurement Rules 2014, after assigning valid reasons.
9. LRH's FTN Number is 9050181.

### Associate Hospital Director

LRH MTI Peshawar

### Hospital Director

LRH MTI Peshawar

### Address of Pre-Bid Meeting & Bid Submission/Opening:

Lady Reading Hospital/MTI Peshawar, Khyber Pakhtunkhwa,

Telephone(s): 0092-91-9211430-35

#### 4. BID SECURITY:

Bid security @ **100,000** drawn in favor of “Hospital Director LRH Hospital” should be kept sealed in the proposal.

#### The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract or to furnish performance Guarantee.

#### 5. BID VALIDITY:

- i) The bids should be valid for a period of 120 days.
- ii) In exceptional circumstances, LRH Hospital may solicit the Bidder’s consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.
- iii) Rates approved will be valid till 30-06-2025.

#### 6. TECHNICAL SPECIFICATION

S.No	Item Name and Specification	Unit	Price
1	Air Freshener (Air Wick 300ml) (Without Fragrance)		
2	Phenyl (Finis 2.75 liters)		
3	Deodorizer for washrooms per liter		
4	Furniture polish/ clean spray		
5	Hand Wash Anti-Bacterial (Dettol/Safeguard 500ml)		
6	Caustic Soda (1Kg)		
7	Tuatry (1Kg)		
8	Washing Bleach (smart ultra clean) (4 Liters Can)		
9	Descaler Limescale Remover (750ml)		
10	Inseckt Killer Chemical Attack (Mortein 400ml)		
11	Floor Cleaner Klenex Floral (10 Liters)		
12	GPC (General Purpose Cleaner) (30 Liters)		
13	Potasium permanganate (Per kg)		
14	Window Cleaner Glint Insta (750ml)		
15	Wax Polish for Floor		
16	Zinc phosphate powder (Per kg)		
17	Chlorine Bleach (Per liter)		
18	Drain Opener Fast Acid		



19	Toilet Cleaner 500 ml (Harpic)		
20	Kitchen Roll		
21	Hi-Jeen Paper Towel (Rose patel)		
22	Tissue Box Large (Rose pattel/Jasmin) (Without Fragrance)		
23	Dry Mop (Frame+cloth+set)		
24	Dry Mop Cloth		
25	Wet Mop (Frame+cloth+set)		
26	Wet Mop cloth		
27	Water Bucket (30 Liters)		
28	Dustbin (10 Liters)		
29	Dustbin (30 Liters)		
30	Dustbin (50 Liters)		
31	Dustbin (70 Liters)		
32	Dustbin with Bucket cover (30 Liters)		
33	Dustbin with Bucket cover (50 Liters)		
34	Dustbin with Bucket cover (70 Liters)		
35	Wet Floor caution board Yellow		
36	Dusting Mat/Cloth		
37	Feather Duster		
38	Floor palla Puchara		
39	Hand Brush Wooden		
40	Hanger Plastic		
41	Hard Brush for Carpet cleaning		
42	Hanger Wooden		
43	Hand Broom 1 Kg		
44	Liquid Soap Dispenser		
45	Liquid Soap (Per liter)		
46	Automatic Air freshener Dispenser with 1 Refill and battery cells (Best Quality)		
47	Refill for Air freshener Dispenser (Fresco or Air Wick)		
48	Nylon Brush Long Handle		
49	Nylon Brush Short Handle		
50	Dish wash brush		
51	Cob webs Brush with long handle		
52	Dust Pan (Plastic)		
53	Scraper with handle		
54	Synthetic Door Mat (4X8)		

55	Synthetic Door Mat (4x6)		
56	Toilet Brush		
57	Commode pump		
58	Wiper 18"(single piece)		
59	Wiper 36"(single piece)		
60	Trash Bin Liner Bio Degradable (Blue 35X40)		
65	Trash Bin Liner Bio Degradable (Yellow 32X38)		
68	Plastic Bag (5kg,10kg capacity) Bio Degradable		
69	Plastic Bag with Seal (200g,400g,500g,1kg)		
70	Soap 68gm (lifebuoy /Safeguard/Dettol)		
71	Robin Neel Powder		
72	Robin Neel Liquid (1 Liter pack)		
73	Vim/ Max lemon bottle (430 gm)		
74	Scotch Brite		
75	Washing Powder Bonus / Express /Wheel/Surf Excel/ Ariel Economy Pack (One Kg Pack )		
76	Washing Powder Bonus / Express /Wheel/Surf Excel/ Ariel Economy Pack (5 Kg Pack )		
77	Washing Soap (Sufi Soap) (per packet)		
78	Washing Soda ICI (Per Kg)		
79	Danger box for syringes		
80	Plastic Lota		
81	Rommi for Washroom		
82	Housekeeping Heavy duty gloves (Long size)		
83	Coopex Powder (100gram)		
84	DDVIP Oil (500ml)		
86	Water Purification Tablet 5 gram (50 tablets per bottle)		
87	Formalin (5 liters Cane)		
89	Belcha Large with Handle		
90	Belcha Small with Handle		
91	Gentree with Handle		
92	Wheel Barrow single Tyre with (18 Gauge Chadar)		
93	Khurpa		
94	Kudala		
95	Plant Cutting Scissor (Large Size)		
96	PVC Flexible Plastic Pipe (1/2Per Kg) (2.5mm Thickness)		
97	PVC Flexible Plastic Pipe (3/4 Per Kg) (2.5mm Thickness)		

98	PVC Flexible Plastic Pipe (1" Per Kg) (2.5mm Thickness)		
99	PVC Flexible Plastic Pipe (1 ½" Per Kg) (2.5mm Thickness)		
100	PVC Flexible Plastic Pipe (2" Per Kg) (2.5mm Thickness)		
101	PVC Flexible Plastic Pipe (3" Per Kg) (2.5mm Thickness)		
102	Hand Disinfected Solution (5 liters Cane)		
103	Surface Disinfected Solution (5 Liters Cane)		
104	Instrument Disinfected Solution (5 Liters Cane)		
105	Bamboo for broom 5 feet length with (Jublie clamp 4 inch)		
106	Danger Box Plastic 7 liters puncture free, liquid proof can/gallon type		
107	Ultras sound Gel (5-liter cane)		
108	Salt (1 Kg)		
109	Jumbo Filter for RO System		
110	Disaf filter for RO System		
111	Water Filter 3 stages water filtration		
112	Scrubbing brush Numatics UK		
113	Hand sanitizer Dispenser		
114	Fumigation Machine		
115	Fog Machine		
116	Electric Grass Cutter Machine		
117	Water Despenser		
118	Electric Water Cooler with Filters (35 Gallons/ Liters)		
119	Microwave Ovan (25 Liters)		
120	Refrigerator (Medium Size)		
121	Electric Saw		
122	Plants Pots (Small/Medium/Large)		
123	Flower Pots (Stainless Steel) (Small/Medium/Large)		
124	Pressure Washer Machine		
125	Snake Machine		
126	Trash Bin Liner Bio Degradable (Blue 18X27)		
127	Temik 20G (For Rats)		
128	Deltamethrin		
129	Dichlorvos		
130	Guardian		
131	Alpha Guard (For OT, s Fumigation)		
132	Virocid (For ICU, s Fumigation)		
133	Killer Gel for Cockroach		



**8. Evaluation Criteria:**

1. The Firm/ Contractor quoting the lowest rates at each total amount will be selected and contract will be awarded.
2. Bids having items not fulfilling in compliance with required specifications shall be treated as non-responsive bids.
3. The Bidder shall provide an undertaking that the bidder has not been declared black listed by any Govt/Semi- Govt institution on stamp paper is Mandatory.
4. **NOTE: Brand Name, Complete Specification of product, Pack Size & Price is Mandatory against each item. Any item without mentioning the above will be consider rejected.**
5. **Samples may be called for all the above items if required:**

**9. Award of Contract:**

Contracts shall be confirmed through a written agreement signed by the successful bidder and the LRH/MTI Peshawar. The awarded Supplier/Vendor is required to submit the contract agreement within 1 week after the issuance of the award letter.

**10. Payment:**

- a. No advance payment will be permissible.
- b. The payment will be made after approved sample, successful supply, installation/inspection and test run of all requisite items.

