



**Lady Reading Hospital (LRH)
Medical Teaching Institution (MTI)**

Peshawar
Contact No: 091-9211927

**BID SOLICITATION DOCUMENTS
Bedding & Clothing Items
2024-2025**

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

1. INTRODUCTION:

Medical Teaching Institution (MTI)/ Lady Reading Hospital Peshawar invites. Item wise sealed bids from the Eligible Bidders (Suppliers) / Manufacturers / Authorize Dealers for “_____” for Hospital. Open Competitive Bidding under rule 6(2) (a) “**Single Stage Single Envelope**” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

2. INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under, along with Standard Bidding Documents.
2. The bids will be opened on **08/05/2024 at 11:00AM** in presence of the bidders/representatives who choose to attend
3. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
4. The bid should be complete in all respect and must be signed by the bidder.
5. All prices quoted must be in Pak Rupees (PKR) and should include all taxes applicable by govt (at any stage of Tender Process/till the validity of rates). If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
6. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
7. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
8. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
9. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The offer is ambiguous;
 - d. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt:
 - f. Only typed tender on original prescribing letter pad, sealed & signed should be submitted, the quoted Price must be pre printed and hand written quoted price will not be acceptable. The tenders must be according to hospital specification; alternate rates (**Double rates for single Items**) will not be accepted and the item will be considered rejected.

10. Usage of correction fluid & corrections are strictly prohibited unless duly initialed.
11. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
12. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
13. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
14. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the LRH Peshawar's future bids.

3. ELIGIBILITY CRITERIA:

Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.

- Computerized National Identity Card (photo-copy).
- The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN/KNTN and Professional tax.
- The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental / Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.

4. BID Security

Bid security **Rs.100,000/-** in favor of “Hospital Director LRH Hospital”
The Bid Security in shape of Pay Order is not accepted

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract
- iii) If a successful Bidder unable to supply the items after issuance of 3 reminders, order will be placed to the next lowest bidder.

5. BID VALIDITY:

- i) The bids should be valid for 120 days.

ii) Rates will be valid till 30 June 2025

iii) In exceptional circumstances, LRH Hospital may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

6. BLACKLISTMENT OF DEFAULTED BIDDER/CONTRACTOR

Conditions for Blocklist of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- Consistent failure to provide satisfactory performances.
- Found involved in corrupt/fraudulent practices.
- Abandoned the place of work permanently

Conditions for debarment of Defaulted Bidder/Contractor

Failure or refusal to;

- Accept Purchases Order / Services order terms;
- Make supplies as per specifications agreed;
- Fulfill contractual obligations as per contract
- Non execution of work as per terms & condition of contract.
- Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- Persistent and intentional violation of important conditions of contract.
- Non-adherence to quality specifications despite being importunately pointed out.
- Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Lady Reading Hospital Peshawar -LRH-MTI Peshawar.

Procedure for blacklistment and debarment

1. Competent authority of Lady Reading Hospital -MTI Peshawar may on information, or on its own motion, issue show cause notice to the bidder.
2. The Show Cause notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-party against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.

8. The order past as above shall be duly conveyed to the KPPRA and defaulting bidder within three days of passing order.

9. The duration of debarment may vary up to five years depending upon the nature of violation.

7. DISPUTES AND CONTROVERSIES/DISPUTE RESOLUTION

1. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.

2. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.

3. The grievance redress Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.

4. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

5. Any dispute or difference arising out of the Agreement which cannot be amicably settled between the Parties, shall be finally settled by KPPRA whose decision will final and binding on both the parties.

8. LIST OF ITEMS

S.No	Items Description and Specification	Unit/Specs	Unit Price Included all taxes
1	Coffin Sheet (Unisex) 120" X 70"	Meter	
2	Pillow (Siliconized Hollow Ball 100% Polyester Fiber) (1KG)	Each	
3	Bath Towel 27X54 Inch	Each	
4	Mosquito Net with sticks (Large)	Each	
5	Patient Gown Blue	Each	
6	Prayer Rug (Butt Top Quality)	Each	
7	Bed sheet 108"x 66" with LRH logo (Any Color required)	Each	
8	Bed sheet 108"x 66" blue with LRH logo	Each	
9	Bed sheet 108"x 66" White with LRH logo	Each	
10	Blanket 60x90 Double Red Best Quality with LRH tag	Each	
11	Cap for incinerator	Each	

12	Mask for incinerator	Each	
13	Cloth for Pillow cover 39"x39"	Each	
14	Dangri (Large)	Each	
15	Hand Towel medium	Each	
16	Hand trolley with cover for incinerator	Each	
17	Nalki Dhaga	Each	
18	Sewing machine needle	Each	
19	Sewing machine oil singer	Per liter	
20	Special suit for incinerator	Each	
21	Surgeon suit/ patient suit cloth 32 x 36 Green	Each	
22	Sewing machine Juki Original OR Equilent Specs	Each	
23	Tactical Shoes for Security Guard	Each	
24	Long Shoes for Housekeeping staff	Each	
25	Sewing machine with complete set (motor and starter)	Each	
26	Sewing machine motor	Each	
27	Sewing machine starter	Each	
28	Frost Paper for Window Glass With installation	Per Sq.ft	
29	Sewing machine Juki complete Set (Table, motor, Starter) OR Equilent Specs	Each	
30	Iron for Tailoring with 5-meter Cable	Each	
31	Tailoring Scissor large	Each	
32	Blanket for new born babies (Same color & Design)	Each	
33	Blue Jacket Size "M" to read on the back MADADGAR & LRH or any approved logo by LRH in Urdu and in embroidery	Each No, Wash & Wear multi-Season	
34	Blue Jacket Size "L" to read on the back MADADGAR & LRH or any approved logo by LRH in Urdu and in embroidery	Each No, Wash & Wear multi-Season	

35	Blue Jacket Size "XL" to read on the back MADADGAR & LRH or any approved logo by LRH in Urdu and in embroidery	Each No, Wash & Wear multi-Season	
36	Blue Jacket Size "M" to read on the back IBPP & LRH or any approved logo by LRH in Urdu and in embroidery	Each No, Wash & Wear multi-Season,	
37	Blue Jacket Size "M" to read on the back IBPP & LRH or any approved logo by LRH in Urdu and in embroidery	Each No, Wash & Wear multi-Season,	
38	Blue Jacket Size "M" to read on the back IBPP & LRH or any approved logo by LRH in Urdu and in embroidery	Each No, Wash & Wear multi-Season,	
39	Housekeeping uniform size "L" to read on the back Housekeeping & LRH or any approved logo by LRH in Urdu and in embroidery	Each No, Wash & Wear multi-Season,	
40	Housekeeping uniform size "XL" to read on the back Housekeeping & LRH or any approved logo by LRH in Urdu and in embroidery	Each No, Wash & Wear multi-Season	
41	Cherry Hat for class IV staff	Each	
42	Fabric for ladies' uniform (Shalwar kameez)	Per Meter	
43	Roller Blinds with Upper Shutter & Installations	SFT	
44	Vertical Blinds with Upper Shutter & Installations	SFT	
45	Shangrilla Blinds with Upper Shutter & Installations	SFT	
46	Zebra Blinds with Upper Shutter & Installations	SFT	
47	Horizontal Blinds with Upper Shutter & Installations	SFT	
48	Bed Side Curtains Cloth (Non-Fire Proof) product type. Plain fabric Materials: Fabric material jacquard/cotton/linen/cotton statin	Meter	
49	Bed Side Curtains Cloth (Fire Proof) product type. Plain fabric	Meter	

	Materials: Fabric material jacquard/cotton/linen/cotton statin		
50	Parachute curtain cloth Blue Color 60x36	Meter	
51	Curtains Cloth any Color	Meter	
52	Stopper for Curtain pipes (1 Inch)	No	
53	Ring Patti for Curtains	Meter	
54	Brackets for Curtain (1 Inch)	No	
55	Curtains Pipes (1 Inch)	Meter	
56	Bed Side U Shape Curtain Railing	RFT	
57	Curtain Rings	No	
58	Hooks For Curtain	No	
59	Net For Curtains	Meter	
60	Foam Mattress 78"x39"x4"	No	
61	Rexene Cloth 48"x39"	Meter	
62	Markin Cloth 39"x39"	Meter	
63	OT Shoes (7,8,9,10 Sizes)	NO	

Note: Brand name must be mentioned against each item. Any item without brand name, make model may be rejected by the committee.

Samples may be called for all the above items if required.

9. Award of Contract:

Award letter is subject to approval of sample. Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /LRH Peshawar.

10. Payment:

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply and inspection

LADY READING HOSPITAL PESHAWAR
Medical Teaching Institution (MTI)
TENDER NOTICE

(Single Stage Single Envelope)

Sealed Bids are invited from Manufacturer/Importers/Authorized Distributors for the supply of following items for LRH-MTI Peshawar. Tender should reach to the office of the undersigned on or before **08 /05/2024 at 11:00 AM** which will be opened on the same day at **11:30 AM** in presence of bidders or their representatives. The Bid security shall be submitted from the account of the firm/bidder/contractor who submits the bid in favor of Hospital Director, Lady Reading Hospital Medical Teaching Institution Peshawar.

S.NO	Name of Work	Required Bid Security	Tender	Procurement Method
1	Bedding Clothing Items (2024-2025)	100,000	1st	(Single Stage Single Envelope)

TERMS AND CONDITIONS:

1. Only typed tender on original prescribed letter pad, sealed & signed with proper binding should be submitted, the quoted Price must be printed and hand written quoted price is not be acceptable. The tenders must be according to hospital specification; **double rates** for one item will not be accepted.
2. Pre-bid Meeting will be held on dated:**25/04/ 2024** at **11:00** in the office of Material Management Department of LRH-MTI Peshawar.
3. The tender must be according to Bid Solicitation Documents (BSDs).
4. The Income Tax, stamp duty and Professional Tax or any other Government tax will be charged as per rules.
5. A detailed Bid Solicitation Documents (BSDs) available on our web-site www.lrh.edu.pk
6. The bid security in the shape of Pay order (PO) will not be accepted.
7. The competent authority has the right to reject all bids under Rule 47 of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Procurement Rules 2014 after giving valid reason.
8. LRH's FTN Number is 9050181.

Associate Hospital Director
LRH-MTI Peshawar

Hospital Director
LRH-MTI Peshawar

Address of Pre-Bid Meeting & Bid Submission/Opening:
Lady Reading Hospital/MTI Peshawar, Khyber Pakhtunkhwa,
Telephone(s): 0092-91-9211430-35